PRE-CONFERENCE POSTER PRESENTATION GUIDELINES

For information on registration, housing, and international travel visit www.ascpt.org. ASCPT does not provide honoraria or travel/housing reimbursement for poster presenters.

Poster Board Requirements

- Posters should be formatted horizontally (landscape) and must not exceed 4 feet high (48 inches/120 centimeters) and 7 ¾ feet (87 inches/220 centimeters) wide to allow space for the poster number. Posters larger than 4 x 7 ¾ feet will not be displayed.
- The poster board number and push pins will be provided at each board. Please do not remove these items once posted.
- All posters are required to be mounted on the provided board. Free standing structures and posters are not permitted.

Poster Content

- The poster should include a header with the abstract title and authors at the top of the poster space. The lettering for this section should not be less than 1.5 inches/4 centimeters high.
- Posters cannot contain any advertising, trade names, or a product-group message. All content must be free from commercial bias and should reference the best available evidence where applicable.
- Do not handwrite on the poster boards. Illustrations must be readable from distances of 3 feet/1 yard or more. Charts, drawings, and illustrations should be similar to those you would use in making slides:
  - Simple use of color can add emphasis effectively.
  - Material should contain appropriately heavy lettering at least 1 inch/2.5 centimeters high.
  - Shade block letters where possible.
  - Keep illustrative material simple.

NEW FOR 2020! Poster Presentations 2.0

This year ASCPT encourages all poster presenters to get innovative and embrace a more efficient poster format. To get started, please watch the video below. If you have any questions, please email meetings@ascpt.org.

How to Create a Better Research Poster in Less Time
https://www.youtube.com/watch?v=1RwlbhkCA58

Poster Session

- The Translational and Clinical Pharmacology Advances in Anti-Infective Development Pre-Conference is taking place on March 18, 2019, from 8:00 AM – 5:00 PM. You are required to stand with your poster during your assigned poster session during the Pre-Conference. Refer to the poster presentation information e-mail for additional information.
Set-up and Removal

You are required to set-up and remove your poster the day of the Pre-Conference within the set-up and removal time frames listed below. Posters that are not removed by the posted removal times will be discarded.

- **Check-in** during your designated set-up time with ASCPT Staff in the room.
- **Posters must be removed at the designated times.** All posters left behind will be discarded at the end of each poster session.
- You must display your ASCPT badge at all times for access into the poster hall.
- Only the poster presenter may enter the room during the set-up hours.
- If you have two poster presentations on the same day, you are required to bring two copies of your poster.
- Use of camera or digital recording devices by attendees to photograph or record posters being presented is not permitted.

Please see the set-up and removal times below:

**Tentative Pre-Conference Poster Set-up and Removal Times:**

- **Wednesday, March 18, 2019, Pre-Conference Session**
  - Set-up on Wednesday, during first scheduled break around 10:00 AM/ Removal Wednesday, at 1:00 PM – 1:30 PM

**Pre-Conference Poster Locations:**
- *Translational and Clinical Pharmacology Advances in Anti-Infective Development:*
  - Marriott Marquis, Room: Texas B/C

**Handouts and Shipping**

- ASCPT is not responsible for shipping and handling of posters to and from the meeting.
- Handouts of your poster are allowed, but you are solely responsible for printing and distributing these materials.
- Envelopes or other methods of collection for business cards of attendees who arrive before the attended poster time are allowed.
- ASCPT does not provide tables for your materials.